

B G S National Public School

Hulimavu, Bengaluru – 76

Application for Transfer Certificate

(This request should reach the office 5 days in advance)

To,
The Principal
BGS National Public School
Hulimavu, Bengaluru-76.

Sir,
Kindly issue the Transfer Certificate of my ward whose particulars are furnished below.

Admission No :
Name of the Student :
Class :
Nationality :
Subject Taken : 1.....2.....3.....
4.....5.....6.....

Particulars of fees paid :
Reason for the withdrawal:
Name of the school where admission is sought :

I hereby declare that all dues have been cleared.
My address is given below.
Name & address:
.....
.....
E mail :
Phone No :
Dated:

Signature of the Parents

Class Teacher:- Total number of attendance :.....
All records have been handed over to the Students / Parents.
Name of the Class Teacher: Signature of the Class Teacher :.....
No due Certificate from Librarian:
Fees Particulars:.....

Remarks by the Principal

Office use only

T C No.: Date: